



SMITHGALL ARTS CENTER
Performing | Visual | Literary | Film

The Arts Council
Gainesville, Ga.

Executive Director Search

The Arts Council, Inc. of Gainesville, Georgia is seeking a new executive director to replace the current director, who is retiring this summer 2021. The position will be paid a competitive salary (including benefits) based upon experience and qualifications.

The Arts Council, Inc.

The Arts Council is a thriving, expanding 501C-3 arts organization with a main office and network of arts-affiliated venues in downtown Gainesville, a regional center for the arts in Northeast Georgia. The organization showcases performances ranging from local to international artists as part of its mission to educate, enhance and expand public interest in the arts in addition to serving 30+ arts organizations. A highly valued part of the local community's culture and economic development, the arts offer more opportunities per capita in Gainesville than most cities its size across the state.

Location

In addition to the arts, Gainesville-Hall County is highly regarded for its leading regional healthcare system, higher education with two universities and technical college, a diverse local and international industrial base, and Lake Lanier — the state's largest lake and tourist destination.

Send Resume:

Mr. Ron Quinn

Search Committee Chairman

The Arts Council, Inc.

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Executive Director Job Description

SMITHGALL ARTS CENTER

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The Arts Council is seeking an energetic, focused professional to lead the mission of enhancing, educating and expanding public interest in the arts throughout Gainesville and Northeast Georgia - while building on the well-positioned success of the organization's esteemed history, extensive arts offerings, and network of arts education and performance venues.

The Executive Director is the arts organization's professional face and representative throughout the Northeast Georgia region and the state.

Responsibilities

- Day-to-day administration of operations, finances, programs, and services
- Fundraising, including sponsorships, memberships, earned revenue (i.e. facility rentals), special events, capital campaigns and grant writing
- Strategic planning
- Work with board of directors and committees to carry out mission/vision
- Marketing of organization, programs, events, and services
- Development of multi-disciplined arts programming to expand public interest in the arts
- Oversight of Arts in Schools/Education program and development of Performing Arts School
- Facility management of organization's arts venues, including repairs and maintenance
- Hiring, training and oversight of Arts Council staff, volunteers, and vendor partners
- Creation of collaborative partnerships and engagement with community organizations
- Management of art inventory database and rotation of arts exhibits
- Monitoring of local, state, and federal legislation impacting the arts

Minimum skills requirements

- Bachelor's degree, preferably in arts management or business
- At least five years' experience in top leadership position of nonprofit organization
- Proven success in high-level fundraising (excess of \$250,000) with philanthropic partners
- Experience in special events planning and execution
- Expansive/diverse knowledge of artistic field and contacts

Soft skills

- Visionary leadership with ability to inspire
- Planner and ability to execute goals
- Organizational skills
- Ability to negotiate agreements with artists, vendors, etc.
- Consensus builder
- Self-starter with multi-tasking skills
- Articulate speaker and presenter
- Artistic and stage technical background, a plus
- Adaptability to rapid unexpected changes in programming and economic climate